

Agenda



HYNDBURN

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Cabinet

Wednesday, 24 June 2026 at 5.00 pm,
QER, Scaitcliffe House, Ormerod Street, Accrington

Membership

Chair: Councillor Munsif Dad BEM JP (in the Chair)

Councillors Vanessa Alexander, Jodi Clements, Paul Cox, Melissa Fisher, Clare Pritchard and
Kate Walsh

AGENDA

PART A: PROCEDURAL AND INFORMATION ITEMS

1. **Apologies for Absence**
2. **Declarations of Interest and Dispensations**

3. **Minutes of Cabinet** (*Pages 5 - 10*)

To approve the Minutes of the meeting of Cabinet held on 22nd April 2026.

4. **Minutes of Boards, Panels and Working Groups** (*Pages 11 - 24*)

To receive the minutes of the meetings of the following bodies:



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Published on Tuesday, 16 June 2026

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Name of Body	Date of Meeting
Leader's Policy Development Board	11 th February 2026
Cabinet Waste and Recycling Group	7 th April 2026
Leader's Policy Development Board	29 th April 2026

PART B: PORTFOLIO ITEMS

5. Reports of Cabinet Members

To receive verbal reports from each of the Portfolio Holders, as appropriate.

6. Urgent Decisions Taken (Pages 25 - 32)

In accordance with Executive Procedure Rule B16(c), to receive a report on decisions taken under urgency procedures. The following decisions are attached:

No.	Decision Heading	Portfolio Holder	Date of Approval
(a)	Town Centre Levelling Up funded projects	Cllr Clare Pritchard	4 th June 2026

Leader of the Council (Councillor Munsif Dad BEM JP)

7. Portfolio Responsibilities 2026/27 (Pages 33 - 34)

Cabinet Portfolios for 2026/27 attached, for noting

Deputy Leader of the Council, Portfolio Holder for Resources and Council Operations (Councillor Vanessa Allexander)

8. Provisional Financial Outturn Position - Revenue Budget Monitoring - Financial Year 2025/26 (Pages 35 - 48)

Report attached.

9. Capital Programme Outturn 2025/26 (Pages 49 - 54)

Report attached.

PART C: OVERVIEW AND SCRUTINY MATTERS

10. Overview & Scrutiny Work Programmes 2026-27 (Pages 55 - 72)

Report attached.

PART D: EXEMPT ITEMS

Nil

PART B: PORTFOLIO ITEMS

The following matter to be taken in Part B, following Item 10.

**Deputy Leader of the Council, Portfolio Holder for Resources and Council Operations
(Councillor Vanessa Alexander)**

PART B: PORTFOLIO ITEMS

The following matters to be taken in Part B, following Item 11.

Leader of the Council (Councillor Munsif Dad BEM JP)

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CABINET

Wednesday, 22 April 2026

Present: Councillor Munsif Dad BEM JP (Chair), Councillors Vanessa Alexander, Scott Brerton, Stewart Eaves, Melissa Fisher and Kimberley Whitehead

In attendance: Councillor Zak Khan

Apologies: Councillors Clare Pritchard and Ethan Rawcliffe

384 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Clare Pritchard and Ethan Rawcliffe.

385 Declarations of Interest and Dispensations

Councillor Melissa Fisher declared a personal interest Item 7 – Management of Sports Pitch Bookings, in the light of her outside body appointment as a Member of the Hyndburn Leisure Board, the proposed provider of the services identified in the report.

There were no declarations of dispensations made on this occasion.

386 Minutes of Cabinet

The minutes of the meeting of the Cabinet held on 18th March 2026 were submitted for approval as a correct record.

Resolved – **That the Minutes be received and approved as a correct record.**

387 Exclusion of the Public

David Welsby, Chief Executive, reported that the Council would ordinarily try to avoid formal meetings during the pre-election period - a period of heightened political sensitivity. On this occasion, a meeting of the Cabinet had been called on his advice. The items included on the agenda were being considered in private and should not, therefore, compromise the guidance on local authority publicity during the pre-election period.

In each case the reports qualified for the exemption from publication on their own merits and were considered to be urgent for the purposes of holding a meeting in private without providing the usual 28 day period of notice for such. The reports had also been exempted from call-in by the Mayor the grounds of urgency, as there was a need to progress each of these proposals at pace.

The Chair commented that the items were not politically controversial decisions, but they were important decisions and were subject to certain time pressures.

Recommended - **That, in accordance with Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England)**

Regulations 2012, the public be excluded from the meeting during the following items, when it is likely, in view of the nature of the proceedings that there will otherwise be disclosure of exempt information within the Paragraphs of Schedule 12A of the Act specified at the items.

388 Lease of Land at Bolton Avenue Playing Fields, Huncoat

In accordance with Regulation 5(6)(a) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, approval had been received from Councillor Noordad Aziz, Chair of the Resources Overview and Scrutiny Committee, to the following decision being made by Cabinet on 22nd April 2026, in private, on the grounds that the decision was urgent and could not reasonably be deferred.

Exempt information by virtue of Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The approval of the Mayor had also been obtained to the following decision being exempted from the Council's Call-In procedure in accordance with Overview and Scrutiny Procedure Rule C14, on the grounds that the decision was reasonable in all the circumstances and was an urgent decision not subject to Call-In, for the reasons identified in the Mayor's written consent.

The Cabinet considered a report of Councillor Munsif Dad BEM JP, Leader of the Council, seeking approval for the grant of a lease of Council owned land at Bolton Avenue, Huncoat to Huncoat United JFC CIC.

Councillor Dad provided a brief introduction to the report. Councillors Whitehead and Khan spoke in favour of the proposals with the latter enquiring about who had responsibility for repairs under the lease and whether there were any sustainability concerns. Councillor Whitehead reported that the responsibility for pitch maintenance was as set out in the report at Paragraph 7, under Financial Implications. She also provided an assurance about sustainability and identified wider support that was anticipated to be available.

Approval of the report was not considered to be a key decision.

Reasons for Decision

The reasons for the decision were set out in the exempt report.

Alternative Options Considered and Reasons for Rejection

The alternative options considered and reasons for rejection were set out in the exempt report.

Resolved - **That the recommendations as set out in the exempt report be approved.**

389 Provision of Grant Funding to Accrington Stanley Community Trust and Lease for Livingstone Road

In accordance with Regulation 5(6)(a) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, approval had been received from Councillor Noordad Aziz, Chair of the Resources Overview and Scrutiny

Committee, to the following decision being made by Cabinet on 22nd April 2026, in private, on the grounds that the decision was urgent and could not reasonably be deferred.

Exempt information by virtue of Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

In accordance with Regulation 10(1)(a) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the proper officer had notified Councillor Noordad Aziz, Chair of the Resources Overview and Scrutiny Committee, that it was intended that the following key decision would be made by Cabinet on 22nd April 2026, under the General Exception provisions, on the grounds that the decision was urgent and could not reasonably be deferred.

The approval of the Mayor had also been obtained to the following decision being exempted from the Council's Call-In procedure in accordance with Overview and Scrutiny Procedure Rule C14, on the grounds that the decision was reasonable in all the circumstances and was an urgent decision not subject to Call-In, for the reasons identified in the Mayor's written consent.

Members considered a report of Councillor Munsif Dad BEM JP, Leader of the Council, seeking approval for proposals relating to Accrington Stanley Community Trust (ASCT) on the matter of a grant as match funding towards the construction of two new padel courts at the Community Hub on Higham Playing Fields at Thorneyholme Road, Accrington, and the grant of a lease for land off Livingstone Road to further its charitable aims and to develop a new 3G pitch, car parking, a toilet unit and snack hut.

Councillor Dad provided a brief introduction to the report. Councillors Whithead and Khan spoke in support of the proposals, with the latter enquiring about how progress had been made regarding the position of the existing leaseholders of the Livingstone Road site and whether the interests of the existing sports club users of that site had been taken into consideration during the negotiations. Councillor Whitehead provided an explanation as to the course of the negotiations and the involvement of all interested parties. David Welsby, Chief Executive clarified the Council's role in transferring the lease between the relevant parties and the separate issue of agreement between the current and new leaseholders about user rights.

Approval of the report was deemed to be a key decision.

Reasons for Decision

The reasons for the decision were set out in the exempt report.

Alternative Options Considered and Reasons for Rejection

The alternative options considered and reasons for rejection were set out in the exempt report.

Resolved - **That the recommendations as set out in the exempt report be approved.**

390 Management of Sports Pitch Bookings

In accordance with Regulation 5(6)(a) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, approval had been received from Councillor Noordad Aziz, Chair of the Resources Overview and Scrutiny

Committee, to the following decision being made by Cabinet on 22nd April 2026, in private, on the grounds that the decision was urgent and could not reasonably be deferred.

Exempt information by virtue of Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The approval of the Mayor had been obtained to the following decision being exempted from the Council's Call-In procedure in accordance with Overview and Scrutiny Procedure Rule C14, on the grounds that the decision was reasonable in all the circumstances and was an urgent decision not subject to Call-In, for the reasons identified in the Mayor's written consent.

The Cabinet considered a report of Councillor Kimberley Whitehead, Deputy Leader of the Council and Portfolio Holder for Culture, Heritage and Sport, seeking approval for Hyndburn Leisure (HL) to undertake the management of sports pitch bookings at the following sites on behalf of the Council:

- King George V Playing Fields (Accrington);
- Memorial Park (Great Harwood); and
- White Ash Playing Fields (Oswaldtwistle).

Councillor Whitehead provided a brief introduction to the report. Councillors Fisher and Khan spoke in support of the proposals, with the latter enquiring about what income the Council currently received from 'pay and play' bookings of the pitches indicated. Councillor Whitehead confirmed that the income received was relatively low - Paragraph 7 of the report (Financial Implications) refers.

Approval of the report was not considered to be a key decision.

Reasons for Decision

The reasons for the decision were set out in the exempt report.

Alternative Options Considered and Reasons for Rejection

The alternative options considered and reasons for rejection were set out in the exempt report.

Resolved - **That the recommendations as set out in the exempt report be approved.**

391 Accrington Market Hall - Rents and Other Terms of Trading

In accordance with Regulation 5(6)(a) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, approval had been received from Councillor Noordad Aziz, Chair of the Resources Overview and Scrutiny Committee, to the following decision being made by Cabinet on 22nd April 2026, in private, on the grounds that the decision was urgent and could not reasonably be deferred.

Exempt information by virtue of Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The approval of the Mayor had been obtained to the following decision being exempted from the Council's Call-In procedure in accordance with Overview and Scrutiny Procedure Rule

C14, on the grounds that the decision was reasonable in all the circumstances and was an urgent decision not subject to Call-In, for the reasons identified in the Mayor's written consent.

Members considered a report of Councillor Clare Pritchard, Portfolio Holder for Transformation and Town Centres, seeking Cabinet's approval for the rent subsidy levels proposed for existing Market traders.

In the absence of Councillor Pritchard, the Leader of the Council provided a brief introduction to the report. Councillor Whitehead spoke in favour of the proposals, which would provide support for existing traders upon their return to the Market Hall. Councillor Khan suggested a longer period for the initial discount proposed for new leases, to enable traders to re-establish their businesses. He referred to his suggestion put to the Special Scrutiny Committee on 25 March 2026, to asks traders to sign new leases at an early date. The Leader reported that the Council would continue to talk to traders and would keep the situation under review.

Approval of the report was not considered to be a key decision.

Reasons for Decision

The reasons for the decision were set out in the exempt report.

Alternative Options Considered and Reasons for Rejection

The alternative options considered and reasons for rejection were set out in the exempt report.

Resolved - **That the recommendations as set out in the exempt report be approved.**

392 Disposal of Freehold Interest in Land at North side of Walter Street and South side Hindle Street / Oxford Street, Accrington BB5 1QX

In accordance with Regulation 5(6)(a) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, approval had been received from Councillor Noordad Aziz, Chair of the Resources Overview and Scrutiny Committee, to the following decision being made by Cabinet on 22nd April 2026, in private, on the grounds that the decision was urgent and could not reasonably be deferred.

Exempt information by virtue of Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The approval of the Deputy Mayor (in the absence of the Mayor) had been obtained to the following decision being exempted from the Council's Call-In procedure in accordance with Overview and Scrutiny Procedure Rule C14, on the grounds that the decision was reasonable in all the circumstances and was an urgent decision not subject to Call-In, for the reasons identified in the Deputy Mayor's written consent.

The Cabinet considered a report of Councillor Munsif Dad BEM JP, Leader of the Council, seeking approval for the disposal of the Council's reversionary freehold interest in land and premises at North side of Walter Street and South side Hindle Street / Oxford Street, Accrington BB5 1QX.

Councillor Dad provided a brief introduction to the report. Councillor Khan indicated his support for the proposals as presented.

Approval of the report was not considered to be a key decision.

Reasons for Decision

The reasons for the decision were set out in the exempt report.

Alternative Options Considered and Reasons for Rejection

The alternative options considered and reasons for rejection were set out in the exempt report.

Resolved - **That the recommendations as set out in the exempt report be approved.**

The Leader of the Council and Leader of the Opposition commented that Cabinet meetings had been inclusive and that cross-party relations had been respectful. Both leaders expressed the view that they would wish to see good relations continue in the future whatever the outcome of the forthcoming elections. Councillor Dad also thanked fellow Cabinet members and officers for their hard work and achievements over the last year.

LEADER'S POLICY DEVELOPMENT BOARD

Wednesday 11 February 2026

Present: Councillors Munsif Dad BEM JP (in the Chair), Councillors Melissa Fisher and Kimberley Whitehead
Apologies Councillors Zak Khan and Kath Pratt

12 Apologies for Absence and Substitutions

Apologies were received on behalf of Councillors Zak Khan and Kath Pratt..

13 Minutes of the last meeting

The Minutes of the last meeting held on Thursday, 23rd October 2025 were submitted for approval as a correct record.

Agreed - **That the Minutes be received and approved as a correct record.**

14 Matters arising (other than those already included on the agenda)

Jane Ellis, Executive Director (Legal and Democratic Services) raised the following matters:

(a) Integrity of the Standards Process

Since the discussion on standards at the last meeting of the Board, further standards issues had arisen. It might, therefore, be necessary to review the Council's procedures and to discuss any suggested improvements cross-party. Ms Ellis would hope to commence the review within the next few weeks with a view to any changes proposed being submitted to the Council's Annual Meeting for approval.

(b) Members Allowances

The proposed amendments to the Members Allowances Scheme had been approved at the Council meeting held on 15th January 2026.

(c) Mayoral Car

An order had now been placed for the new Mayoral car. The Council would lease a petrol/electric hybrid BMW 5 Series saloon.

Julian Joinson, Member Services Manager reminded councillors that the following matter had been raised at the Council meeting on 13th November 2025.

(d) Question Time

A request had been made by Councillor Zak Khan for Board to consider whether to seek an amendment to the Council Procedure Rules to allow a supplementary question to be asked in the case of a question originating from a member of the public. Councillor Dad indicated that he would prefer that supplementary questions only be permitted in the case of

councillors' questions.

Councillor Whitehead enquired if officers responded directly to members of the public who had submitted a question. Councillor Dad noted that it was usually the role of the Portfolio Holder to send a reply. Officers confirmed that they captured postal address information regarding the questioners to facilitate this and to ensure that the questions had been submitted by residents of Hyndburn. Councillor Fisher asked if the current procedure had been communicated to all councillors. This was confirmed.

Councillor Whitehead described the process adopted by Lancashire County Council for public questions. Those persons who had submitted questions and who were present at the meeting would have their question taken as tabled unless they had requested in advance of the meeting to read it aloud. No supplementary questions were allowed. If a member of the public who had submitted notice of a question was unable to be present at the meeting, the question would not be answered during the meeting. However, the Council would provide a written response to all questions listed on the agenda. Ms Ellis confirmed that, in Hyndburn, members of the public had never been permitted to read out their own question.

Agreed - **To reaffirm the procedure for Question Time as previously approved.**

15 Nominations for the Appointment of Aldermen and Freemen

Members were invited to propose potential nominees for the honours of Aldermen and Freemen in 2026. The intention was to broach cross-party support for any nominations proposed and to seek the consent of the individuals concerned in advance of a Special Meeting of the Council to be held on 26th March 2026, on the rising of the ordinary Council meeting.

An extract from the Civic Protocol was provided, which set out guidance on the selection of suitable candidates.

If appointed, the new Aldermen and Freemen would then be invited to the Mayor Making Council on 20th June 2026 to receive their awards and for a celebration of their achievements.

Councillor Dad commented that the award of Freeman for Councillors Marlene Haworth (deceased) and Dave Parkins had already been discussed and agreed by the political group leaders. Ms Ellis confirmed that there were precedents for allowing awards to be made posthumously. The Leader noted the proposed timescale for the awards to be agreed and the presentation ceremony.

Members considered two further potential names for the award of Freeman. The names would be treated as confidential until the individuals concerned had been approached to see if they would accept the award. Councillor Dad would discuss the latest names with Councillor Khan, who was believed to be in agreement with the appointment of up to four new Freemen.

In respect of the appointment of new Aldermen, Councillor Whitehead requested a list of those former councillors who would be eligible for the award in accordance with the Civic Protocol. One possible name was suggested. It was acknowledged that care would need to be taken around any nominations where this might give rise to controversy or adverse publicity. The Leader commented that he would envisage the creation of around 5 new Aldermen.

Agreed

- (1) To note the proposal to appoint 4 new Freemen, including the proposed award to Councillors Marlene Haworth and Dave Parkins and that further cross-party discussions would be held about the additional names put forward.**
- (2) To note the proposal to create at round 5 new Aldermen and that further cross-party discussions would be held about any names put forward.**
- (3) To request the Member Services Manager to provide a list of those former councillors who would be eligible for the Alderman award, in accordance with the criteria set out in the Civic Protocol.**

16 Nominations for the King's Honours Lists

Julian Joinson, Member Service Manager, introduced this item, which flowed from announcements made at the Council meeting on 15th January 2026 of CBE and MBE awards to two citizens with a local connection, but who were not residents of the Borough. The Chief Executive had subsequently asked for the Board to consider the possibility of proposing a number of Hyndburn citizens to be recipients of awards under the King's Birthday or New Years Honours Lists.

Nominations could be made to the Cabinet Office for consideration by the Independent Honours Committee. There were no deadlines for the receipt of nomination forms, but any nominations might take between 12 to 18 months to be determined. The honours should be reserved for people:

- who had changed things especially by solid, practical achievement;
- whose work had brought distinction to British life or enhanced the UK's reputation;
- who had excelled in their area or activity.

A copy of the Cabinet Office Nomination Guidance was provided.

Additionally, the Ministry for Housing, Communities and Local Government (MHCLG) had recently written to local authorities and other bodies to invite them to consider the submission of nominations for the 2027 New Years Honours List. MHCLG was looking for nominations for people from across the UK who worked or volunteered in the following areas:

- Local Government
- Faith, integration and communities
- Planning
- Housing
- Holocaust Memorial
- Rough sleeping and homelessness
- Resilience (supporting / preparation / response to local emergency situations)
- Building safety
- Refugee resettlement.

A separate on-line form was available for applications submitted via MHCLG, but the process was similar to that publicised by the Cabinet Office. The closing date for nominations for the 2027 honours via MHCLG was midnight on 6th March 2026.

A further nomination stream was available for voluntary groups who might be eligible to receive the King's Award for Voluntary Service.

Councillor Whitehead indicated that three nominations had been proposed around 12 months ago. The nomination process required that names should be treated as confidential.

It was reported that the opportunity to nominate deserving individuals was already being taken up personally by councillors and that formal nomination by the Council was not considered to be necessary.

Agreed - **To note the approach currently in place for the nomination of individuals and voluntary groups for the various King's Honours Lists.**

17 Other Business

1) Town Twinning

Councillor Fisher requested an update in relation to town twinning between Accrington and Khust, in Ukraine. Councillor Whitehead indicated that this had been agreed and that the Acting Mayor of Khust had invited representatives of Hyndburn to visit the city. However, travel to Ukraine remained restricted. Ukrainian delegates had visited Accrington on a number of occasions, although this was not the official civic party. The Council remained in touch with the Acting Mayor of Khust.

Mr Joinson indicated that because of the travel difficulties the formal town twinning agreement had not yet been signed. A joint ceremony had originally been envisaged. However, this was not a legally binding document. Councillor Fisher added that twinning would be an important legacy for Councillor Haworth, who had promoted the initiative.

The Leader enquired about the process to complete town twinning. Ms Ellis suggested that the draft document should be signed here and returned to Khust for their respective signatures.

Mr Joinson reported that the most recent correspondence from Khust, dated 30th January 2026, had included a request for generators to power essential services in the wake of Russian targeting of Ukrainian power infrastructure. Councillor Whitehead undertook to discuss this matter with Dr Valeriy Hrymchak, a representative of the Ukrainian Community in Hyndburn.

Agreed - **To note the update on town twinning and to request that the Member Services Manager seek to finalise the signing of the formal town twinning agreement between Accrington and Khust, Ukraine.**

2) Conference Microphone System

Mr Joinson reported that Democratic Services officers were due to meet the conference system contractors, Public-i, at the Town Hall, Accrington, on Monday 16th February to plan for the installation work, which due to take place in the week commencing 2nd March 2026.

3) Provision of Security for Cabinet Meetings

Ms Ellis enquired whether the continued provision of external security for meetings of the Cabinet held at Scaitcliffe House was required. Councillor Dad responded that this had been discussed with officers yesterday and it had been agreed to retain the security for the Cabinet Budget meeting, but to review this thereafter with a view to ceasing provision if there were no security issues arising.

Councillor Whitehead highlighted the introduction of Operation Ford, which was a new national policing provision aiming to strengthen protective security and policing support for councillors, elected mayors, Police and Crime Commissioners (PCCs) and candidates for those roles. The scope of the initiative was broader than simply providing support during elections. A Force Elected Official Adviser (FEOA) would provide briefings on personal security to the council and its councillors/candidates and would help to coordinate relevant intelligence on threats/risks to elected officials in the local area. Operation Ford would shortly be rolled out across Lancashire.

4) By-election for the St Oswald Ward

Councillor Dad enquired if a by-election would be arranged for the vacancy in the St Oswalds ward.

Ms Ellis reported that if a casual vacancy occurred in the six months before the date on which that elected member would have retired, a by-election was not to be held (the Six Month Rule). Councillor Haworth had been due to retire on 11th May 2026, so a by-election could not be called in this instance.

In respect of the Government's proposal to postpone the local elections in May 2026, the Order had now been made but was not yet in force. A Judicial Review of the Government's decision had been submitted by Reform UK and was due to be heard at the end of February 2026. If the Judicial Review was unsuccessful and the Order to postpone the local elections commenced, the Council would aim to run a by-election on 7th May 2026. The Returning Officer would liaise with councillors, as appropriate, and the relevant election notices would be published.

Councillor Dad noted that the Judicial Review would consider the decision-making process followed by the Government and would determine whether to allow or quash the decision. He asked what would happen if the claimant lost the case. Ms Ellis indicated that there was a right of appeal by the claimant, subject to leave being granted by the High Court. However, it was unlikely that there would be sufficient time to hear the matter before the election process needed to commence. In any event, a judge might refuse leave or Reform UK might decide not to pursue an appeal. She added that once the Order had commenced the courts could not quash the decision. The outcome of the case would be difficult to predict, as there was no precedent for this matter.

18 Date and Time of Next Meeting

The date of the next Leader's Policy Development Board meeting would be determined as appropriate.

Signed:.....

Date:

Chair of the meeting
At which the minutes were confirmed

CABINET WASTE AND RECYCLING GROUP

Tuesday, 7th April, 2026

Present: Councillor Stewart Eaves , Councillor Steven Smithson

Apologies Munsif Dad BEM JP and Kimberley Whitehead

6 Apologies for Absence, Declarations of Interest and Dispensations

Apologies for Absence were given by Councillor Munsif Dad BEM JP and Councillor Kimberley Whitehead.

7 Minutes of the Last Meeting

The Minutes of the last Cabinet Waste and Recycling Group held on the 30th of September 2025 were submitted for approval as a correct record.

Resolved – That the minutes be received as a correct record.

8 Food waste collections update

Mr Craig Haraben, Head of Environmental Services, delivered the update on food waste collections in Hyndburn.

The collections started on the 1st of April, with approximately half the borough having had a collection of the Food Waste cadies at the time of the meeting.

Mr Haraben advised that all cadies had been delivered in January and February of 2026 and included bags, informational leaflet and a bin collection calendar.

Mr Haraben informed that the food waste collections were going well with uptake similar to that of the national average.

Food waste collections are being tipped into a covered skip at Willows Lane and collected every other day by Lancashire County Council who then take the waste to Farrington Waste Recovery Park where it will be disposed of by Anerobic Digestion.

Information has been circulated to residents in the months previous to the first day of collection. A multimedia approach has been undertaken with both physical paper copies and online formats such as YouTube and social media platforms.

All staff who work with and around the new waste collection vehicles have undertaken the required training and collection arrangements.

Mr Haraben noted that some residents may be confused by the collection vehicles as they have 2 compartments to keep the type of waste being collected separate.

Mr Haraben advised that those who live in flats or sheltered accommodation have been provided with the indoor cadies but will dispose of their food waste via a communal bin with a locked lid to prevent pests.

9 Update on the new waste transfer arrangements for residual waste

Mr Haraben confirmed that the new waste transfer arrangements had been agreed. The county council has agreed a 4 year contact with Hapton EnviroFuel

Mr Haraben reported that site visits had been undertaken and positive reports received from the drivers as to the efficiency of the site.

The Street Sweeping Contract has also been awarded and is located on Moorfield Industrial Estate in Altham.

Staff have been positive about the arrangements and its location.

Councillor Steven Smithson suggested that the recycle of the plants be highlighted in some informational materials to show residents the full process of their recycling.

10 Any Other Business

No other business was raised.

11 Date of the next Meeting

The next meeting is due to be held in July 2026.

Signed:.....

Date:

Chair of the meeting
At which the minutes were confirmed

LEADER'S POLICY DEVELOPMENT BOARD

Wednesday 29 April 2026

Present: Councillors Munsif Dad BEM JP (in the Chair) and Councillor Kimberley Whitehead
Apologies Councillors Melissa Fisher, Zak Khan and Kath Pratt

19 Apologies for Absence and Substitutions

Apologies were received on behalf of Councillors Melissa Fisher, Zak Khan and Kath Pratt.

20 Minutes of the last meeting

The Minutes of the last meeting held on Wednesday 11th February 2026 were submitted for approval as a correct record.

Agreed

- **That, subject to the deletion of the following words at the end of the last paragraph of Minute 16:**

“and that formal nomination by the Council was not considered to be necessary”

the Minutes be received and approved as a correct record.

21 Matters arising (other than those already included on the agenda)

There were no matters arising on this occasion.

22 Charter Trustees

Jane Ellis, Executive Director (Legal and Democratic Services), presented a report on the possible creation of charter trustees following Local Government Reorganisation (LGR).

She commented that members had expressed some support for the preservation of a sense of local identity following the establishment of any unitary authority for the area under LGR. Other East Lancashire districts were also known to be considering this matter. There were two potential courses of action, of which the establishment of community trustees was one, the other being creation of new town or parish councils, which was considered at Agenda Item 5. Either proposal would require inclusion as part of the Structural Changes Order for the area.

The report outlined the following matters:

Provision for charter trustees was made by way of Section 246 Local Government Act 1972 and the Charter Trustee Regulations 1996 and 2009.

Charter trustees could be created by the Structural Changes Order that would give effect to LGR. They could be put in place for a part, or parts of the Borough where there was not

already a town or parish council. The charter trustees were a corporate body and would be known as "The Charter Trustees of".

Charter trustees could be created for all, or part of a district (so, in the case of Hyndburn, for all, or part of the current Borough) and would comprise the new unitary councillors for the wards within the area concerned. If there were less than 3 charter trustees, local people could be selected to make up the numbers.

Trustees would have a civic, ceremonial role for the area concerned to enable the continuation of historic traditions. The following would vest in them in respect of that area:

- insignia (e.g. mayoral chains)
- plate
- any charters.

They should also elect a mayor and deputy mayor annually from amongst the charter trustees. However, they would not hold land and buildings or any property used for the statutory functions of the new unitary council. Unlike a town / parish council, they also had no powers to provide local services and no role in local governance.

The charter trustees would be required to meet within 6 weeks of reorganisation and would have to elect a mayor and deputy mayor as the first item of business. Thereafter, the trustees could meet as often as they wished. In subsequent years, the annual meeting would have to be held within 21 days of the unitary council's Annual Meeting.

The charter trustees could set a precept to cover their reasonable costs, and this would be added to the Council Tax payable in the area concerned. There would be no precept for the charter trustees' first year of operation and the reasonable costs of the charter trustees would be funded by the new unitary council. The charter trustees were required to keep accounts of their expenditure and they would be subject to audit.

Charter trustees were intended to be temporary, but in fact, they would continue unless and until a parish / town council was set up for the area concerned. If a parish / town council was created then it would automatically take over the rights and property of the charter trustees. It was noted that some charter trustee arrangements set up during local government reorganisation in 1974 were still in existence.

Ms Ellis reminded members that the mayoral chains of the former urban district councils were currently on display in the Council Chamber of the Town Hall and that charity trustees would provide a way to preserve these locally and to do similarly for the Hyndburn civic regalia. There might also be scope to negotiate with the new unitary authority about use of their mayoral car for special occasions.

Councillor Dad expressed a view that it might be beneficial to establish this arrangement to encompass the whole of Hyndburn, which might include some 12-18 ward councillors from the new unitary authority as charter trustees (depending on the warding arrangements).

Agreed

- **To note the report on the possible creation of charter trustees following Local Government Reorganisation (LGR).**

23 Community Governance Reviews

Jane Ellis, Executive Director (Legal and Democratic Services), presented a report on the possible creation of new town or parish councils following Local Government Reorganisation (LGR).

Ms Ellis commented that Hyndburn currently had one parished area, Altham. Districts such as Burnley, which had numerous parish councils, might conceivably wish to parish the whole of their current area.

The report outlined the following matters:

New parish / town councils could only be created following a community governance review ("CGR"). Sections 79-102 Local Government & Public Involvement in Health Act 2007, set out the relevant provisions. Additional information was also contained in the Government's statutory *Guidance on Community Governance Reviews 2010*.

A CGR could:

- create new parishes;
- create new parish councils; and
- abolish or merge existing parishes and parish councils.

By law, the CGR was required to consider the following:

- the interests and identity of the community;
- effective and convenient governance; and
- impact on community cohesion.

The focus of a CGR was usually on:

- community empowerment;
- improving local democracy; and
- effective service delivery.

The statutory guidance suggested that a CGR should be carried out every 10-15 years, but the last time Hyndburn Borough Council had considered the matter was in 2009, when a CGR was proposed for Great Harwood. Ultimately, this did not proceed as preliminary public consultation had indicated a lack of public support, mainly due to the cost to residents of a possible parish council precept.

A CGR could be carried out for all, or part of the Borough.

The process was broadly as follows:

- terms of reference for the CGR should be published by the Council and the CGR would commence;
- the Council would carry out consultation and invite submissions from the public, the county council, local businesses and local voluntary bodies;
- the Council would consider the submissions received and, assuming it wished to proceed, it would formulate detailed recommendations. The recommendations would need to include the following:
 - size of new parish;
 - name of new parish;

- boundaries of new parish;
- number of parish councillors;
- whether the new parish should have a parish council;
- whether the parish council should be warded; and
- if there were to be wards, the name, size and boundaries of these;
- the Council would publish detailed recommendations and carry out further consultation on these;
- the Council would consider the responses to the consultation, and assuming it wished to proceed, would approve the recommendations (with or without amendment) by making a Community Governance Order;
- elections to the new parish council(s) would be held the following May;
- By law, a new parish was required to have a minimum of 5 parish councillors and the Government guidance suggested that a parish council should have between 7 - 25 parish councillors; and
- By law, if a new parish had an electorate of fewer than 150, it could not have a parish council. However, if it had an electorate of 1000 or more, it was required to have a parish council.

A CGR was required to be completed within 12 months of publication of the CGR's terms of reference. Because of the work involved, and the consultation requirements, a CGR would take 6-12 months to complete. If the formation of one or more new parish councils was approved, the local authority would make a Community Governance Order. There would then be elections to the new parish council(s) in the May following the making of the Community Governance Order.

Hyndburn Borough Council was still able to commence a CGR should it chose to do so, but it would not have time to implement the creation of new parish councils, by holding elections to the same, before it ceased to exist. However, the outcome of a CGR could be implemented by the shadow council for the new unitary council if the Structural Changes Order permitted this and the shadow council chose to do so.

The report included a timeline for a recent example which had been implemented in Barrow-in-Furness and details of a list of functions under the 2007 Act which had been included in the Cumbria SCO to empower the shadow authorities to implement the necessary community governance changes. This would have to be specifically asked for in the Lancashire SCO, as it was not a standard provision in SCO's generally.

Councillor Dad remarked that the previous experience in Great Harwood, where there had been no appetite for this approach, might be a useful indicator of future levels of support. The Leader of the Council would wish to see strong cross-party support if this option was to be pursued.

Ms Ellis outlined the functions and powers of a parish council generally, including the power to set a precept and the role as a statutory consultee for planning purposes. She also noted that in the case of Barrow Town Council the authority had been granted a licence by Westmorland and Furness Council to use Barrow Town Hall.

In summary, the process of establishing a parish or parishes would involve a significant amount of work. It was also worth noting that, In the case of Westmorland and Furness Council a boundary review of its whole area had been commenced within one year of its inception.

Agreed

- **To note the report on the possible creation of new town or parish councils following Local Government Reorganisation (LGR).**

24 Proposed Warding Arrangements for Hyndburn under LGR

Members were provided with a map showing proposed warding arrangements for the Hyndburn area following Local Government Reorganisation. The map illustrated a proposal to seek to split the current County Division of Great Harwood, Rishton and Clayton-le-Moors, for the purposes of any new unitary authority, into two electoral wards. The proposed unitary wards would comprise the following areas:

- The current Netherpton and Overton wards of the Borough of Hyndburn
- The current Altham ward (part thereof – polling districts ZA, ZB2, ZC and ZD), and the Clayton-le-Moors and Rishton wards of the Borough of Hyndburn

Jane Ellis, Executive Director (Legal and Democratic Services), explained the rationale for the proposed split. In the two-tier local government areas of Lancashire, only Hyndburn and Pendle Borough Councils had a County Division with two seats. The above proposals would retain an appropriate level of democratic representation within the footprint of the former County Division. The split also aligned with the existing Borough Wards and County Division boundaries, (save in so far as polling district ZB1 in the Altham Borough Ward would remain within the footprint of the former Accrington North County Division).

It was envisaged that the new arrangements would provide for two (or possibly three) members per unitary ward.

In defining the ward structure there were two main considerations:

- Population sizes in each ward; and
- Local identity.

The proposed split across the current County Division had regard to the above factors. In any event, there would be a boundary review, by the Boundary Commission for England, commencing immediately upon establishment of the new unitary authority.

Ms Ellis undertook to provide a further report following the local elections.

Agreed

- **To note the report on the proposed warding arrangements for Hyndburn under Local Government Reorganisation LGR**

25 Other Business

1) Integrity of the Standard Process

Jane Ellis, Executive Director (Legal and Democratic Services), reported that in relation to Minute 14(a) - Standards Process, on 11 February 2026, she intended to bring a report back to the Board at a later date. A review of the Member/Officer protocol was also taking place and a revised draft was in progress.

Councillor Whitehead commented that she supported the use of independent persons providing reports during the assessment stage of the standards process. Ms Ellis

acknowledged that this was useful on occasion, but that the use of this facility was often both time consuming and costly.

25 Date and Time of Next Meeting

The date of the next Leader’s Policy Development Board meeting would be determined as appropriate.

Signed:.....

Date:

Chair of the meeting
At which the minutes were confirmed

HYNDBURN BOROUGH COUNCIL

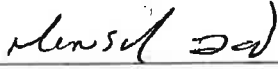
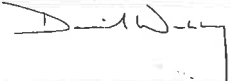
APPROVAL FOR URGENT EXECUTIVE (CABINET) DECISION


(Executive Procedure Rule B16)

Summary and Approvals

1. **Title of Report**
Town Centre Levelling Up funded projects
2. **Report Author**
Steve Riley – Executive Director (Environment)
3. **Purpose of Report**
To seek Cabinet approval to amend the fit-out programme within the LUF funded Accrington Market Hall redevelopment.
4. **Decision requested**
That Cabinet agrees to waive the Council's Contract Procedure Rules to appoint Conception Design Associates Limited (CDA) of 38 Dollywaggon Way, Preston, PR5 6EW for the manufacture and installation works for the kitchens, pot wash and bar area within Accrington Market Hall.

That Cabinet agrees to delegate authority to the Executive Director (Environment) to enter into the legal agreement with CDA, in consultation with the Executive Director (Legal & Democratic Services) and Portfolio Holder.
5. **Reason for Urgency**
The approval to waive the Council's procurement rules cannot wait until the next scheduled Cabinet meeting as the works order needs to be placed before this date if the Council is to keep the price within the project budget and to enable to works to be complete in time for the November reopening.
6. **Approvals of Members and Officers**

Designation	Signature to give Approval
<u>Elected Members</u>	
Leader of the Council	
Deputy Leader of the Council	Councillor Melissa Fisher (by e-mail on 4th June 2026)
Portfolio Holder	Councillor Clare Pritchard (by e-mail on 4th June 2026)
Mayor (to agree to exempt from call-in)	Councillor Noordad Aziz (by e-mail on 4th June 2026)
<u>Officers</u>	
Chief Executive	
Deputy Chief Executive (only in the	

absence of the Chief Executive or if the Chief Executive is the decision taker)	Not required
Monitoring Officer (only in the absence of the Chief Executive and Deputy Chief Executive or if one is absent and the other is the decision taker)	Not required
Chief Officer/Head of Service	

7. **Date of Decision (when finally approved):** 4th June 2026

REPORT TO:		Cabinet	
DATE:		24 June 2026	
PORTFOLIO:		Councillor Clare Pritchard – Transformation and Town Centres	
REPORT AUTHOR:		Steve Riley, Executive Director (Environment)	
TITLE OF REPORT:		Town Centre Levelling Up funded projects	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable	
KEY DECISION:	Yes	If yes, date of publication:	3 June 2026

1. Purpose of Report

- 1.1 To seek Cabinet approval to amend the fit-out programme within the LUF funded Accrington Market Hall redevelopment.

2. Recommendations

- 2.1 That Cabinet agrees to waive the Council's Contract Procedure Rules to appoint Conception Design Associates Limited (CDA) of 38 Dollywaggon Way, Preston, PR5 6EW for the manufacture and installation works for the kitchens, pot wash and bar area within Accrington Market Hall.
- 2.2 That Cabinet agrees to delegate authority to the Executive Director (Environment) to enter into the legal agreement with CDA, in consultation with the Executive Director (Legal & Democratic Services) and Portfolio Holder.

3. Background

- 3.1 CDA are commercial catering specialists based in Preston who have been working with both phase 1 and phase 2 design and build contractors, (Morgan Sindall and Krol Corlett) for over 2 years on the design, specification and associated building works in the Market Hall relating to the bar and food areas.
- 3.2 Whilst initially the broad layout designs were agreed by the client/contractor project team back in 2024, this design and specification were progressed by the proposed Market Hall operator. However, following the decision by the Council to manage the operation in-house, the designs and specifications have needed to be revised substantially to remain within the agreed budget and to reflect advice from the Council's external property/lease management consultants Barker Proudlove. Whilst the Council will be providing a base fit-out kitchen, pot wash and bar for the individual food and beverage operators to operate from, the Council is not able to identify some specific cookline equipment until the actual traders have been secured and there are some loose table top items which the individual operators will supply themselves dependant on individual food types/cooking needs.

3.3 Agreeing a revised specification that sits within the Council's agreed budget has been challenging and prolonged to the point where it is no longer possible for the phase 2 contractor to undertake the fit out works in the bar and food areas within their original contract programme.

3.4 The fit-out works were included in the phase 2 tender as a fixed provisional sum (along with circa 20 other work packages) and it is Hyndburn Council's decision to include or exclude provisional sums in the phase 2 contract. This report proposes the Council appoint CDA to undertake the bar and kitchen fit-out works, with staff within the Council's Facilities team overseeing this work. This provides added benefit in the team understanding the fit-out as the Council is now managing the Market Hall operation and on-going maintenance in-house.

3.5 This report recommends that the Council waives its Contract Procedure Rules and appoints CDA to deliver the works to fit out the kitchens, pot-wash and bar areas within the Market Hall after the phase 2 contract is concluded on the basis that this represents best value for the following reasons:

- If the works remain within the phase 2 contract, additional costs will be incurred as the works could not be concluded within the current contractor's programme.
- The Council would make a substantial saving by the direct appointment of CDA because there would be no additional preliminary fees as the contractor would not have to extend their contract programme.
- The prices provided by CDA to the phase 2 contractor are the same prices which are being offered to the Council.
- There is no time for the Council to undertake a second tender exercise, but Council can be reasonably assured on achieving best value as CDA were procured through the Phase 1 contractor's own tender for these works.
- In order for the works to be completed before the scheduled reopening of the Market Hall in November 26, CDA must receive the order from the Council by 16 June 2026.

4. **Alternative Options considered and Reasons for Rejection**

4.1 Cabinet could decide not to waive the Contract Procedure Rules to appoint CDA to deliver the works. This is not recommended for the reasons highlighted in paragraph 3.3 and 3.4 in the report.

5. **Consultations**

5.1 The Portfolio Holder and Executive Director (Resources) have been consulted.

6. **Implications**

Financial implications (including any future financial commitments for the Council)	There are no financial implications as the works are funded through the LUF budget which has already been approved by the Council.
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	<p>Directly appointing CDA, will allow the Council to fit-out the areas within budget as the contractor's preliminary fees (circa £70k) would not be applicable.</p>
<p>Legal and human rights implications</p>	<p>Whilst the contract specification is still being finalised, the initial cost is estimated to be circa £430,000, with some additional costs added once the food traders secured and cooklines have been identified.</p> <p>As this falls below the applicable threshold for 'works contracts' under the Procurement Act 2023, (£5.193m) the full above threshold procurement procedures do not apply. Cabinet is able to waive the Council's Contracts Procedure Rules if satisfied that this is justified and reasonable in all the circumstances. The justification for waiver in this instance is set out in section 3 of this report.</p> <p>Notwithstanding the above, the Council remains subject to the procurement objectives and transparency requirements set out in the Procurement Act 2023 and must ensure that the proposed approach is proportionate and represents value for money. This has been duly considered and will be achieved through the clear justification for CDA's appointment, oversight by the relevant officers and publication of the contract details in line with transparency requirements. In particular, the Council will publish a below threshold contract details notice on the Government's procurement portal as soon as possible once it has entered into the contract with CDA.</p> <p>The Council will enter into a detailed written agreement with CDA for the works with options for the Council to add some additional equipment as specific traders are signed up / cookline identified.</p> <p>As the Council will pay full market value for the works, there is no element of subsidy to CDA.</p> <p>There are no human rights implications for</p>

<p>Assessment of risk</p>	<p>this report.</p> <p>There is a risk that the kitchen fit out would exceed the Council's agreed budget. This risk would be mitigated by the direct appointment of CDA thereby reducing the fees due to the phase 2 contractor by extending their programme.</p> <p>There is a risk that the kitchen fit out would not be completed by the time of the Market Hall re-opening. This risk will be mitigated by Cabinet approving the proposal set out in this report and an order placed with CDA before the 15 June 2026.</p>
<p>Equality and diversity implications <i>A <u>Customer First Analysis</u> should be completed in relation to policy decisions and should be attached as an appendix to the report.</i></p>	<p>The Council is subject to the public sector equality duty introduced by the Equality Act 2010. When making a decision in respect of the recommendations in this report Cabinet must have regard to the need to:</p> <ul style="list-style-type: none"> • eliminate unlawful discrimination, harassment and victimisation; and • advance equality of opportunity between those who share a relevant protected characteristic and those who do not; and • foster good relations between those who share a relevant protected characteristic and those who do not. <p>For these purposes, the relevant protected characteristics are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.</p> <p>In this case there are no direct equality or diversity issues arising from this report.</p>

**7. Local Government (Access to Information) Act 1985:
List of Background Papers**

Town Centre Levelling Up funded project progress – Cabinet March 2026
<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MIId=3150&Ver=4>

Accrington Martel Hall Operator Update – Cabinet December 2025
<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MIId=3031&Ver=4>

Levelling Up Funded Projects Update – Cabinet October 2025

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=3030&Ver=4>

Town Centre Levelling Up Funded Project Update – Special Overview & Scrutiny Committee October 2025

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=323&MId=3053&Ver=4>

Town Centre Levelling Up Funded Project Update – Special Overview & Scrutiny Committee February 2025

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=323&MId=2990&Ver=4>

Market Chambers Operating Costs - Cabinet January 2025

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2898&Ver=4>

Appointment of Operator for Burtons Chambers – Cabinet March 24

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2802&Ver=4>

Levelling Up Funded Projects Update - Special Scrutiny Committee March 2024

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2802&Ver=4>

LUF and Other Funding Update – Cabinet February 2024

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2801&Ver=4>

Markets Decant – Cabinet December 2023

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2799&Ver=4>

Market Traders Decant Accommodation – Cabinet October 2023

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2798&Ver=4>

LUF General Update and Operator Procurement – Cabinet September 2023

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2797&Ver=4>

Levelling Up Update – Special Scrutiny Committee July 2023

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=323&MId=2814&Ver=4>

Levelling Up Update – Cabinet June 2023

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=133&MId=2795&Ver=4>

Levelling Up Update – Special Scrutiny Committee March 2023

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=323&MId=2773&Ver=4>

Levelling Up Update – Special Scrutiny Committee December 2022

<https://democracy.hyndburnbc.gov.uk/ieListDocuments.aspx?CId=323&MId=2762&Ver=4>

8. **Freedom of Information**

8.1

The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.



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 The place to be
 an excellent council

LABOUR CABINET MEMBERSHIP AND PORTFOLIO RESPONSIBILITIES 2026/27

Cabinet Member	Portfolio
Councillor Munsif Dad BEM JP	<p>Leader of the Council</p> <ul style="list-style-type: none"> • Overall responsibility for the Council’s strategic and corporate direction • Park & Open Spaces / Sports Development • Planning & Transportation • Local Government Reorganisation • Asset management and maintenance • Business Forum & Sustainability Working Group Oversight
<p>Councillor Melissa Fisher (Deputising for the Leader of the Council)</p> <p>(Statutory deputy for the purposes of the Local Government and Public Involvement in Health Act 2007)</p>	<p>Deputy Leader of the Council Housing and Regeneration</p> <ul style="list-style-type: none"> • Housing and neighbourhoods • Liaison with housing associations and private sector housing providers • Health and social care • Licensing • Renewal and Regeneration • Leisure in Hyndburn
Councillor Vanessa Alexander	<p>Deputy Leader of the Council Resources and Council Operations</p> <ul style="list-style-type: none"> • Finance and the budget process • IT • Audit function • Human resources and organisational development • Revenues and Benefits Service • Customer focus
Councillor Clare Pritchard	<p>Transformation and Town Centres</p> <ul style="list-style-type: none"> • Levelling Up Fund – Project Completion • Town Centre Masterplan

Cabinet Member	Portfolio
	<ul style="list-style-type: none"> • Accrington Town Centre & Market Hall Project • Community Safety • Police & Crime Commissioner Liaison
Councillor Jodi Clements	<p>Communities, Education and Skills</p> <ul style="list-style-type: none"> • Children, Young People & Families • Older People & Vulnerable Adults • Community Wealth Building • Education Skills • Employment and Worklessness • Community & Voluntary Sector Liaison
Councillor Paul Cox	<p>Environmental Services</p> <ul style="list-style-type: none"> • Environmental Health • CVMU • Grounds maintenance • Waste management and enforcement • Refuse and recycling collections • Street cleaning • Pest Control • Cemeteries and crematoria • Health and Safety
Councillor Kate Walsh	<p>Culture, Heritage and Arts</p> <ul style="list-style-type: none"> • DOME • Events • Allotments • Prospects • Tourism

Agenda Item 8.

REPORT TO:		Cabinet	
DATE:		24 June 2026	
PORTFOLIO:		Councillor Vanessa Alexander – Resources and Council Operations	
REPORT AUTHOR:		Amanda Fox, Head of Finance Martin Dyson, Executive Director of Resources	
TITLE OF REPORT:		Provisional Financial Outturn Position – Revenue Budget Monitoring - Financial Year 2025/26	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	No	Not applicable	
KEY DECISION:	No	If yes, date of publication:	

1. Purpose of Report

- 1.1 The report informs Cabinet of the draft financial spending of the Council up to the end of the financial year in March 2026.
- 1.2 A further report will be provided once all the work is completed if there is any significant change to the position reported here.

2. Recommendations

- 2.1 Cabinet notes the provisional outturn position against the Revenue Budget for 2025/26 and the underspend in year of (£1.337m).
- 2.2 Cabinet agrees to transfer the underspend of (£1.337m) into the Underspends Reserve, noting that £1m has been approved for use within 2026/27 to fund the additional February budget announcements at the 26th February 2026 Council meeting.
- 2.3 Cabinet approves the use of £150k to support and enhance the Brookside project to ensure vital environmental surveys are undertaken, including £50k soil surveys, £62k water surveys and £38k for contingency should any further investigations be required.
- 2.4 Future decisions on usage of any remaining funds to be approved by Chief Executive in conjunction with the Leader and members of the Cabinet.

3. Provisional Revenue Outturn

- 3.1 At the Full Council meeting on 27th February 2025, Council agreed the General Fund Revenue Budget for 2025/26. This set a budget for the Council's total revenue spend in 2025/26 of £17.313m, however budget adjustments in year resulted in a working budget of £17.401m.
- 3.2 The provisional revenue outturn position for the 2025/26 financial year is a total spend for the Council of £16.064m. This gives a revenue underspend on net expenditure of (£1.337m) compared to the latest working budget.

Table 1: Actual Performance Against Budgets

Department	Original Budget £'000	In Year Budget Changes £'000	Working Budget £'000	Provisional Outturn £'000	Provisional Outturn Variance to Working Budget £'000
Environmental Health	941	(1)	941	919	(22)
Environmental Services	5,495	70	5,565	5,508	(57)
Legal and Democratic	1,896	6	1,902	1,862	(40)
Planning and Transportation	712	5	717	566	(151)
Regeneration and Housing	1,604	(203)	1,401	906	(495)
Resources	5,964	179	6,143	6,391	248
Net Cost of Services	16,612	57	16,669	16,152	(517)
Non-Service	865	31	896	(109)	(1,006)
Corporate Savings Target	(164)	0	(164)	-	164
Cabinet Approved Contributions	-	-	-	-	-
Total Net Expenditure	17,313	88	17,401	16,042	(1,358)
Funding	(17,313)	(88)	(17,401)	(17,379)	22
(Under)/Overspend	-	-	-	(1,337)	(1,337)

- 3.3 A total net underspend of (£594k) was reported to Cabinet on 21st January 2026. The provisional outturn shows an increase to the overall net underspend of (£743k), resulting in a total net underspend of (£1.337m), compared with the working budget.
- 3.4 A summary of the changes between the quarter 3 forecast and the provisional outturn are shown in table 2 below. A more detailed breakdown can be seen in APPENDIX 1.
- 3.5 The Final Accounts are still being prepared and will be reviewed by External Auditors once completed. Therefore, the reported underspend of (£1.337m) is provisional and may change.

Table 2: Movements in Forecast During the Quarter

Department	Quarter 3 Forecast Outturn £'000	Provisional Outturn £'000	Changes in Provisional Outturn During Quarter £'000
Environmental Health	975	919	(56)
Environmental Services	5,557	5,508	(49)
Legal and Democratic	1,933	1,862	(71)
Planning and Transportation	720	566	(154)
Regeneration and Housing	1,377	906	(471)
Resources	6,592	6,391	(201)
Net Cost of Services	17,154	16,152	(1,002)
Non-Service	(48)	(109)	(61)
Corporate Savings Target	-	-	-
Total Net Expenditure	17,106	16,042	(1,064)
Funding	(17,700)	(17,379)	321
(Under)/Overspend	(594)	(1,337)	(743)

4. Variance by Service

4.1 Environmental Health

4.1.1 The provisional outturn position for Environmental Health is an underspend of (£22k).

Table 3: Environmental Health – Provisional Outturn 2025/26

Department	Working Budget £'000	Quarter 3 Forecast Outturn £'000	Changes in Outturn During Quarter £'000	Provisional Outturn £'000	Provisional Outturn Variance to Working Budget £'000
Environmental Health	365	392	(7)	385	20
Environmental Protection	576	583	(50)	533	(43)
Total Environmental Health	941	975	(56)	919	(22)

4.1.2 Environmental Health – an overspend of £17k has been recognised through the use of expert and legal advice, along with other small variances of £3k.

4.1.3 Environmental Protection – a (£43k) underspend is largely due to additional income for the Healthy Homes Initiative which was partially offset by staffing and security cost pressures.

4.2 Environmental Services

4.2.1 The provisional outturn position for Environmental Services is an underspend of (£57k).

Table 4: Environmental Services – Outturn 2025/26

Department	Working Budget £'000	Quarter 3 Forecast Outturn £'000	Changes in Outturn During Quarter £'000	Provisional Outturn £'000	Provisional Outturn Variance to Working Budget £'000
Environmental Maintenance	48	46	(74)	(28)	(76)
Accrington Town Centre Development	587	622	169	791	204
Other Environmental Services	140	160	(26)	134	(6)
Parks and Cemeteries	1,285	1,285	(33)	1,252	(33)
Waste Services	3,505	3,444	(89)	3,355	(150)
Total Environmental Services	5,565	5,557	(53)	5,504	(61)

4.2.2 Environmental Maintenance – an underspend of (£76k) has been recognised through underspends in MOT costs and premise cost reductions at Willows Lane.

4.2.3 Accrington Town Centre Development – Whilst underspends have occurred in relation to staffing (£63k), additional costs have been incurred whilst the Market Hall, Market Chambers and Burton chambers were not operational. This has resulted in an overall pressure of £204k.

4.2.4 Other Environmental Services – an underspend of (£5k) has been realised through staffing underspends from the dog warden service.

4.2.5 Parks and Cemeteries - Parks and Open Spaces has recognised a saving of (£94k) from a combination of salary, premises, and additional income underspends. Accrington Crematorium saw a reduction in income of £62k from burials and cremations. A further (£22k) underspend has been recognised by Rhyddings Café due to reduced electricity and repair costs.

4.2.6 Waste Services has recorded a net underspend of (£150k), mainly due to commercial collections providing a (£32k) saving on landfill tax, a (£33k) overachievement of income and staffing underspends amounted to (£80k) and other minor underspends of (£5k).

4.3 Legal and Democratic Services

4.3.1 The provisional outturn position for Legal and Democratic Services is an underspend of (£40k).

Table 5: Legal and Democratic Services – Provisional Outturn 2025/26

Department	Working Budget £'000	Quarter 3 Forecast Outturn £'000	Changes in Outturn During Quarter £'000	Provisional Outturn £'000	Provisional Outturn Variance to Working Budget £'000
Democratic Services	787	761	(40)	721	(66)
Human Resources and Policy	686	680	1	681	(5)
Legal	304	366	(32)	334	30
Management - Legal and Democratic	125	126	(0)	126	1
Total Legal & Democratic	1,902	1,933	(71)	1,862	(40)

4.3.2 Democratic Services – the service had income of (£51k) confirmed from the previous parliamentary elections and staffing underspends across the service accounted for (£15k).

4.3.3 Human Resources and Policy – Community safety had a small pressure of £6k on staffing and supplies and services in relation to domestic violence, this was offset by underspends within Human Resources (£8k) and the Comms team (£3k) due to salary savings and other minor variances.

4.3.4 The Legal and Land Charges functions had a net overspend of £5k due to minor variation and Licensing has a net overspend of £25k due to underachievement of income.

4.4 Planning and Transportation

4.4.1 The provisional outturn position for Planning and Transportation is an underspend of (£151k).

Table 6: Planning and Transportation – Provisional Outturn 2025/26

Department	Working Budget £'000	Quarter 3 Forecast Outturn £'000	Changes in Outturn During Quarter £'000	Provisional Outturn £'000	Provisional Outturn Variance to Working Budget £'000
Building Control	18	38	(0)	38	20
Engineers and Transportation	218	209	(14)	195	(23)
Green Infrastructure	75	16	3	19	(56)
Planning	406	457	(143)	314	(92)
Total Planning & Transportation	717	720	(154)	566	(151)

4.4.2 Building Control - due to recruitment and retention issues, an overspend of £40k has been recognised in the Building Control Business Unit which has been partially offset by additional fee income of (£20k).

4.4.3 Engineers & Transportation – an underspend of (£14k) has been recognised by the Consultancy – Engineering team. This is largely due to a salary underspend of (£6k) and various underspends on supplies and services of (£8k). The Public Transport service has a saving of (£7k) from underspends on cleaning and maintenance. Street Nameplates and other highways maintenance has a small overspend of £4k and off-street parking has recorded a saving of (£5k) from energy costs.

4.4.4 Green Infrastructure – Allotments has made a surplus of (£27k) from an overachievement of income due to high demand and occupancy (£16k) and saving on repairs (£11k). The Environmental Business Unit has made a saving of (£29k) primarily from additional income in relation to Bio net gain grant.

4.4.5 Planning – nationwide issues relating to recruitment and retention continue to cause pressure to the Planning team’s budget, with a overspend of £105k, however this has been offset by additional planning fee income of (£182k) and pathways to planning grant income of (£15k).

4.5 Regeneration and Housing

4.5.1 The provisional outturn position for Regeneration and Housing is an underspend of (£495k).

Table 7: Regeneration and Housing – Provisional Outturn 2025/26

Department	Working Budget £'000	Quarter 3 Forecast Outturn £'000	Changes in Outturn During Quarter £'000	Outturn £'000	Outturn Variance to Working Budget £'000
Facilities	376	598	(277)	321	(55)
Haworth Art Gallery	238	218	(13)	205	(33)
Housing Advice	263	58	(30)	28	(235)
Property	238	261	(93)	168	(70)
Strategic Housing	286	242	(57)	185	(102)
Total Regeneration & Housing	1,401	1,377	(471)	906	(495)

4.5.2 Facilities – additional DFG revenue grant of (£26k) retained for admin expenses. (£42k) net savings due to premises costs under budget for Christmas Decorations and Amenity costs. The Facilities team has also made further savings of (£24k), mainly due to repairs and maintenance costs which were offset by staffing pressures of £43k, plus other minor underspend variances of (£6K).

4.5.3 Haworth Art Gallery – has recognised a surplus of (£33k), mainly due to additional income (£19k) from weddings, events and rental income and reduced premises costs (£14k).

4.5.4 Housing Advice – due to increased costs of administering the grant, the council was able to claim for further eligible costs, resulting in a net surplus of (£235k).

4.5.5 Property – Property had a net underspend of (£70k) and whilst there were staffing overspends of £55k these were off-set by premises underspends of (£64k) due to reduced rates and repairs and maintenance costs, lower supplies and service spend of (£48k) in relation to legal fees, professional fees and legally required budget for removal of horses from Council land and increased income (£13k) from ground rents and other sundry income.

4.5.6 Strategic Housing - has recognised an underspend of (£102k), largely due to additional homelessness prevention grant funding (£67k), salary savings of (£16k), reduced utility costs at Oswaldtwistle Civic Theatre (£7k) and various supplies and services savings of (£12k).

4.6 Resources

4.6.1 The provisional outturn position for Resources is an overspend of £248k.

Table 8: Resources – Provisional Outturn 2025/26

Department	Working Budget	Quarter 3 Forecast Outturn	Changes in Outturn During Quarter	Provisional Outturn	Provisional Outturn Variance to Working Budget
	£'000	£'000	£'000	£'000	£'000
Assurance	590	501	(157)	344	(246)
Benefits and Customer Contact	1,544	2,132	257	2,389	845
Finance	1,314	1,343	(18)	1,325	11
ICT	829	804	(98)	706	(123)
Leisure	935	917	(161)	756	(179)
Management - Resources	931	895	(24)	871	(60)
Total Resources	6,143	6,592	(201)	6,391	248

- 4.6.2 Assurance – a budget saving of (£198k) has been realised from Insurances by recharging corporate insurance costs to services and lower excess provisions being required. A (£2k) underspend has been recognised against staffing budgets within Internal Audit and a (£46k) underspend has occurred due to lower audit fees in year.
- 4.6.3 Benefits & Customer Contact – The service has overspent by £845k, which is due primarily to non-recoverable Housing Benefit claims, legal fees, the correction of forecasts for government grant income, which is no longer receivable and additional spend on IT maintenance. The majority of impacts were either one-off or have been reduced in future budgets.
- 4.6.4 Finance & Exchequer – The service has overspent by £11k due to recruitment and retention issues, which have been partially offset by underspends on premises costs for Scaithcliffe House.
- 4.6.5 ICT – the underspend of (£123k) is due to salary savings from vacancies within the service.
- 4.6.6 Leisure – a budget saving of (£179k) has been realised due to a reduction in management fees incurred.
- 4.6.7 Management - Resources – The service recognised an underspend of (£60k) primarily as a result of staffing underspends and a lower than budgets pensions increase act payment.

4.7 Non-Service and Corporate Savings

4.7.1 The provisional outturn position for Non-Service and Corporate Savings is a net underspend of (£841k).

Table 9: Non-Service and Corporate Savings – Provisional Outturn 2025/26

Department	Working Budget £'000	Quarter 3 Forecast Outturn £'000	Changes in Outturn During Quarter £'000	Provisional Outturn £'000	Provisional Outturn Variance to Working Budget £'000
Interest	(219)	(956)	(17)	(973)	(754)
Minimum Revenue Provision	1,085	1,085	57	1,142	57
Revenue Contribution to Capital	30	4	26	30	0
Net Return on Pension Prepayment	-	(181)	181	-	-
Movement in Bad Debt Provision	-	-	(309)	(309)	(309)
Total Non-Service	896	(48)	(61)	(109)	(1,005)
Corporate Savings Target	(164)	-	-	-	164
Total Corporate Savings Target	(164)	-	-	-	164
Total Non-Service and Corporate Savings	732	(48)	(61)	(109)	(841)

4.7.2 Additional treasury investment income of (£901k) has been achieved due to the increase in interest rates and the significant balances that the Council has been able to invest, largely due to the upfront receipt of capital grants, however this has been offset by leasing interest of £147k.

4.7.3 Minimum Revenue Provision charges have increased this year due to the leasing of specialist vehicles. This has resulted in a pressure of £57k.

4.7.4 Following agreement regarding Hyndburn Leisure debt, a reduction in the overall bad debt provision has resulted in a saving of (£309k).

4.7.5 When Council set the budget for 2025/26 in February 2025, savings of £164k were required to be able to set a balanced budget. In the forecast outturn, any underspends are included in the department areas and therefore no figure should be included in the savings target line, which presents as an overspend.

4.8 Funding

4.8.1 The Council has received lower than anticipated funds during the year of £22k.

Table 10: Funding – Provisional Outturn 2025/26

Department	Working Budget	Quarter 3 Forecast Outturn	Changes in Outturn During Quarter	Provisional Outturn	Provisional Outturn Variance to Working Budget
	£'000	£'000	£'000	£'000	£'000
Council Tax	(6,064)	(6,064)	0	(6,064)	(0)
Non-Domestic Rates	(5,587)	(8,568)	3,115	(5,453)	134
Government Grants	(5,750)	(3,068)	(2,794)	(5,862)	(112)
Total Funding	(17,401)	(17,700)	321	(17,379)	22

4.8.2 Non-Domestic Rates & Government Grants – following the submission of the NNDR3 (final outturn) for Business Rates, the estimated Business Rates and Section 31 grants receivable have been adjusted, resulting in a net deficit of £22k against the budgeted forecast.

4.9 Reserves

4.9.1 As per the last report presented to cabinet at the 21st January meeting, it was expected that reserves would reduce down from the opening resources of £30.225m to £16.849m, predominately through spend on various capital schemes.

4.9.2 The provisional closing balance is £25.093m, an (£8.244m) increase to the January estimate. This is due to a number of factors such as additional grants and capital receipts being received, capital expenditure being slipped into 2026/27 and additional underspends being transferred to reserves for future use.

4.9.3 In total the Council has recorded a decrease of £5.132m in its usable reserves during the year. Movements in reserves are shown in the table below.

Table 11: Reserves – Provisional Outturn 2025/26

Reserve	Opening Balances £'000	Transfers to/From Reserves £'000	Capital Contributions £'000	Used for Capital Financing £'000	Closing Balances £'000
General Fund - Unallocated	2,464	(428)	-	-	2,036
Total Unallocated Reserves	2,464	(428)	-	-	2,036
Balances Set Aside to Fund Specific Future Expenditure	4,291	2,879	-	(729)	6,441
Collection Fund Volatility Reserve	545	(121)	-	-	424
Climate Change Reserve	548	(510)	-	-	38
Communities for Health Funding	53	(42)	-	-	11
Dilapidations Reserve	26	30	-	-	56
Invest to Save	696	819	-	(7)	1,508
Levelling Up and Leisure Investment	6,592	1,433	-	(4,487)	3,538
Planning S106 Fund	294	102	-	(67)	329
Revenue Funding for Capital Schemes	2,638	-	-	-	2,638
Total Earmarked Reserves	15,683	4,590	-	(5,290)	14,983
Capital Receipts Reserve	2,422	-	993	(103)	3,312
Capital Grants Unapplied	9,656	-	9,587	(14,481)	4,762
Total Reserves	30,225	4,162	10,580	(19,874)	25,093

- 4.9.4 Balances set aside to fund specific expenditure – there are a number of schemes held within the reserve. In total £4.445m was transferred into the reserve and £2.294m was used to fund schemes, including capital spend.
- 4.9.5 Business Rates Volatility – following confirmation of the Business Rates due to the authority following the NNDR3 return, £121k was transferred from the reserve to support the revenue position.
- 4.9.6 Climate Change - £510k was drawn down from this reserve to fund climate change initiatives.
- 4.9.7 Communities for Health Funding – £42k was drawn down from this reserve to fund various health initiatives during 2025/26.
- 4.9.8 Dilapidations - £30k was added to this reserve due to underspends from repairs and maintenance budgets across the authority.
- 4.9.9 Invest to Save (Underspends Reserve) – During the year £524k was used to fund various projects agreed within 2025/26 and £1.337m was transferred in from the 2025/26 provisional revenue underspend. The fund will be used to support future commitments.
- 4.9.10 Levelling-Up and Leisure Investment – Whilst a further £1.433m was placed into reserves from grants received, a total of £4.487m was drawn down to finance the capital programme.

4.9.11 Planning S106 Fund – receipts of £102k were credited to the reserve, offset by a total £67k drawdown of reserves used to finance the capital programme.

4.9.12 Revenue Funding for capital schemes – Whilst there was no movement within the reserve during 2025/26, £2.638m remains in place to support future capital programme commitments.

4.9.13 Capital Receipts - £993k was added to the general capital receipts reserve from asset sales during the year. £103k was drawn down from the capital receipts reserve to finance capital expenditure in the year. The final balance of Capital Receipts available is £3.312m.

4.9.14 Capital Grants Reserve – unspent capital grants are added to this reserve and released when expenditure is incurred. Notable expenditure includes, £1.569m for Disabled Facilities grant expenditure, £2.9m was used for Huncoat Garden Village, £1.25m for Leisure estate works, £669k for the Food Waste scheme, £7m for levelling up schemes and £197k for UKSPF schemes. Further grant funding was added to the reserve totalling £9.587m. The balance of capital grants available for future years is £4.762m.

5. Alternative Options Considered and Reasons for Rejection

4.10 Not Applicable. This report is for information purposes only.

6. Consultations

4.11 Not applicable in this instance.

7. Implications

Financial implications (including any future financial commitments for the Council)	As outlined in the report.
Legal and human rights implications	Not Applicable
Assessment of risk	Not Applicable
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not Applicable

8. Local Government (Access to Information) Act 1985:

4.12 List of Background Papers

Revenue Budget 2025/26 Monitoring – Quarter 3 to end of December 2025 – Cabinet 21st January 2026.

General Fund Revenue Budget, Council Tax Levels and Capital Programme 2025/26 – Council 27th February 2025.

9. Freedom of Information

- 9.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.

APPENDIX 1:

Table 12: Main Variances – Provisional Outturn 2025/26

Main Variances / Movements	Changes Since Last Report - Quarter 3		
	Quarter 3 Forecast Variance	Forecast (Under)/Over Spend	Movement in Variance
	£'000	£'000	£'000
Staffing costs and Pay Pressures Inc Pay Award	87	109	22
Savings on utility costs	(151)	(282)	(131)
Other Premises savings	-	(290)	(290)
Transport Costs	-	(149)	(149)
Additional costs of ICT and Software	169	178	9
Additional costs related to unrecoverable Housing Benefit Claims	198	488	290
Council Tax Recovery	145	209	64
Analysts/Consultants	99	205	106
Third Party payments	-	(204)	(204)
Planning - Refunds of planning application fees	13	15	2
Movements in grant income	(236)	(353)	(117)
Additional Fees and Charges Income	(174)	(99)	75
Other	10	(68)	(78)
Total Net Cost of Services	160	(241)	(401)
<i>Non-Service</i>			
Additional Investment Income	(918)	(932)	(14)
Movement in bad debt provisions required	-	(328)	(328)
Total Non-service	(918)	(1,260)	(342)
Total Corporate Savings Target	164	164	-
Total (Under)/Overspend	(594)	(1,337)	(743)

Agenda Item 9.

REPORT TO:	Cabinet		
DATE:	24 June 2026		
PORTFOLIO	Councillor Vanessa Alexander – Resources & Council Operations		
REPORT AUTHOR:	Martin Dyson – Executive Director Resources		
TITLE OF REPORT:	Capital Programme Outturn 2025/26		
EXEMPT REPORT:	No		
KEY DECISION:	No	If yes, date of publication:	

1. Purpose of the Report

- 1.1 This report provides an update for Cabinet on the Council's Capital Programme. It sets out the outturn position for 2025/26 including variations to the budgets from those reported to Cabinet in January 2026.

2. Recommendations

- 2.1 The Committee notes the outturn position for 2025/26 of £19.904m and slippage into 2026/27 of £36.230m

3. 2025/2026 Capital Programme

- 3.1 The Council authorised new additions to the capital programme of £2.726m at its meeting on the 27th February 2025.
- 3.2 Since the Council meeting in February 2025, new schemes totalling £30.820m have been approved and added to the programme. The additional expenditure approved is to be fully funded from by external grants and capital receipts.
- 3.3 In addition, the capital spend outturn from 2024/2025 slipped £23.236m into 2025/2026, of which £12.5m relates to the Levelling Up scheme for Accrington Town Centre, the Leisure Estate Investment and Housing Schemes, including Disabled Facilities Grants.
- 3.4 A further £0.633m of capital budgets have been removed from the capital programme. As a result, the total approved Capital programme now totals £56.148m. The table below provides a breakdown:

Capital Budget 2025/26	Amounts £'000
Budget Approvals (Council Feb-25)	2,726
Slippage b/f from 2024-25	23,236
Budget Adjustments in Year	-633
Schemes Approved in Year (QTR1)	29,780
Schemes Approved in Year (QTR2)	681
Schemes Approved in Year (QTR3)	84
Schemes Recommended for Approval (QTR4)	274
Working Capital Programme 2025-28	56,148
Less Approved Slippage into Future Years	-26,310
Less Recommended Additional Slippage into Future Years	-9,920
Working Capital Budget 2025-26	19,919

3.5 The current programme of £56.148m was not capable of being delivered in the current financial year. Therefore, uncompleted elements of £36.230m have been slipped into the future years in which it is expected to be spent.

4. Outturn Position

4.1 The actual expenditure to 31st March 2026 is £19.904m against the latest rephased budget for 2025/2026 of £19.919m. This equates to 99.93% spend.

4.2 Following the rephasing of the programme budgets, the outturn shows a small underspend of £0.015m with most schemes in line with the budgeted profile and spent in year.

4.3 As shown in the table below, £36.230m of budget has been rephrased into 2026/2027. £26.076m relates to the scheme at Huncoat Garden Village, £6.454m relates to the Levelling Up scheme for Accrington Town Centre, £0.515m to Oswaldtwistle Civic Theatre Refurbishment Works, £0.635m to works at King George V Playing Pitches and Pavillion, £0.285 to Disabled Facility Grants and the balance to miscellaneous capital schemes.

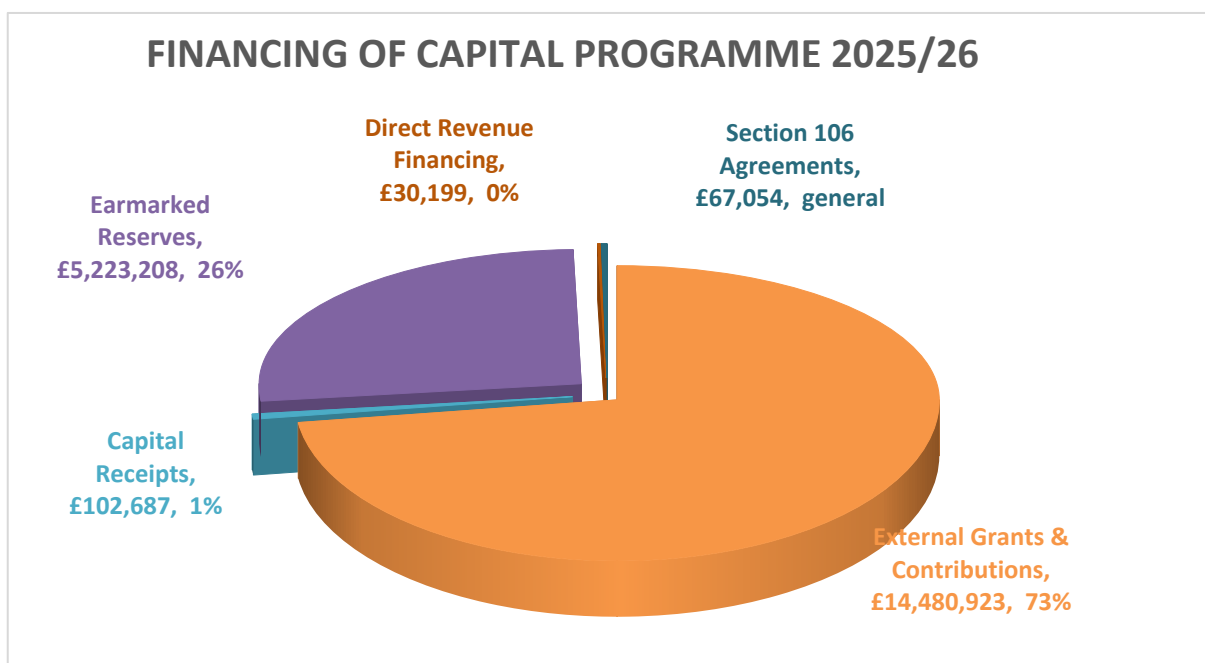
4.4 The significant elements of the programme spent in year are shown in the table below with a more detailed breakdown shown in Appendix A.

Programme Area	Revised Programme (Qtr 4) £000	Slippage into 2026/27 + 2027/28 £000	Programme After Slippage 2025/26 £000	Total Expenditure 2025/26 £000	Variance (Under) / Over Spend £000
Community Projects	741	(114)	627	631	4
Housing Improvement Programme	1,895	(285)	1,610	1,610	(0)
Huncoat Garden Village	29,187	(26,262)	2,925	2,925	-
IT Projects	548	(51)	497	502	5
Leisure Estate Investment	6,921	(588)	6,333	6,333	-
Market Development Works	13,460	(6,454)	7,006	7,006	0
Operational Buildings	1,405	(1,279)	126	111	(15)
Parks & Open Spaces	1,315	(938)	377	368	(9)
Planned Asset Improvements	217	(200)	16	16	-
UK Shared Prosperity Fund	255	(57)	197	197	-
Vehicles & Equipment	206	-	206	206	(0)
Total Capital Expenditure	56,148	(36,230)	19,919	19,904	(15)

4.5 The overall net position is that the Capital Programme at period 9 was forecasting a total spend of £21.861m and the actual outturn of £19.904m is a reduction of £1.957m, which is largely due to delays on schemes which will now be slippage into 2026/27.

4.6 The £19.904m outturn has largely been financed using external grant monies received and the use of capital receipts and reserves held by the council. There has been no use of prudential borrowing in the financing of the programme and there will be no future implications on the revenue budget due to the repayment of principal and interest.

4.7 The funding of the programme in 2025/26 is as follows:



4.6 Close monitoring of the capital programme has been undertaken throughout the year to ensure that the projects are kept in line with spend forecasts and are considered in the council’s cash flow forecasts. Deviations from the spending profiles and any financial implications are considered in future treasury and revenue budget forecasts.

5. Alternative Options considered and Reasons for Rejection

5.1 Not applicable

6. Consultations

6.1 Not applicable

7. Implications

Financial implications (including any future financial commitments for the Council)	As outlined in the report.
Legal and human rights implications	Not Applicable
Assessment of risk	Not Applicable
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not Applicable

10. Local Government (Access to Information) Act 1985: List of Background Papers

Council 27th February 2025 – Capital Programme 2025/26

11. Freedom of Information

11.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 20

APPENDIX A:

Cost Centre	Scheme Detail	Net Budget Available 2025/26 £'000	Outturn Expenditure 2025/26 £'000	Variance Under/Over Spend £'000
COMMUNITY PROJECTS				
20242	Gt Harwood TC (Greening Project) Accelerator Fund	453	457	5
20268	Mercer Hall Repurposing	120	120	(0)
20253	Newark St Landscaping (Project Phoenix)	37	37	0
20085	Christmas Decoration Replacement	17	17	0
Total	Community Projects	627	631	5
HOUSING IMPROVEMENT PROGRAMME				
20006	Disabled Facilities Grant	981	981	0
20233	DFG - LCC Unit in Gt Harwood	300	300	0
20234	DFG - Health & Wellbeing Board	114	114	0
20007	DFG Affordable Warmth Grant	129	129	0
20011	LCC Affordable Warmth Grant	41	41	0
20008	DFG Emergency Works Grant	37	37	0
20009	DFG Home Security Grant	4	4	0
20211	DFG Hospital Discharge Grant	4	4	0
Total	Housing Improvement Programme	1,610	1,610	0
HUNCOAT GARDEN VILLAGE				
20251	Huncoat Garden Village	2,925	2,925	0
Total	Huncoat Garden Village	2,925	2,925	0
IT PROJECTS				
20258	Civica Migration re Env Health	198	198	0
20255	Nutanix	120	125	5
20042	Tech Refresh Annual Replacement Programme	49	49	0
20046	ICT Replacement Microsoft Dynamics - CRM Digital Services	56	57	0
20256	Committee Management Software	22	22	0
20045	Wi-Fi Upgrade Scaitcliffe House	13	13	0
20044	Computer Aided Facilities Management (CAFM) System	5	5	(0)
20273	Wireless Conference System	34	34	0
Total	IT Projects	497	502	5
LEISURE ESTATE INVESTMENT				
20178	WPF Development Contract	5,674	5,674	0
20230	Hyndburn Leisure Centre Efficiency Works	659	659	0
Total	Leisure Estate Investment	6,333	6,333	0
MARKET DEVELOPMENT WORKS				
20135	Market Hall	2,850	2,850	0
20137	Burton Chambers	2,751	2,751	0
20136	Market Chambers	1,405	1,405	0
Total	Market Development Works	7,006	7,006	0
OPERATIONAL BUILDINGS				
20223	Osw Civic Theatre Refurbishment Works	2	2	0
20048	Fire Safety Improvements - Fire Assessment Building Alterations Various Buildings	4	4	0

Cost Centre		Scheme Detail	Net Budget Available 2025/26 £'000	Outturn Expenditure 2025/26 £'000	Variance Under/Over Spend £'000
20244		Acc Town Hall Roof Access Equipment	3	3	0
20260		Lee Lane Cemetery Tap & Water Supply	3	3	0
20262		Mercer Park Bowling CCTV	36	36	0
20259		Dill Hall Cemetery Road Extension	35	31	(4)
20051		CCTV Upgrade Various Buildings	12	12	0
20031		External Security Improvements	12	0	(12)
20215		Vehicle Security Barrier Willows Lane	4	5	1
20062		Accrington Cemetery Welfare & Depot Facilities	15	15	0
20275		Old Salt Compound Refurbishment	0	1	1
Total		Operational Buildings	126	111	(15)
PARKS & OPEN SPACES					
20161		King George V Pitches	60	60	0
20265		Gatty Park Play Area Partial Refurbishment	15	15	0
20020		Rhyddings Play Area Partial Refurbishment	91	91	(0)
20029		Knuzden recreation Play Ground	28	28	0
20271		Bullough Park Phase 2	73	73	0
20257		Oak Hill Park Bowling Green Railings	27	27	0
20239		Bullough Park Woodland Enhancement	27	27	0
20264		Lowerfold Park Footpaths	29	29	0
20220		Gatty Park Polytunnels & Greenhouse Replacement	17	17	0
20240		Clayton Woodland Upgrade	6	0	(6)
20177		Milton Close Play Area Gt Harwood	2	2	0
20208		Foxhill Bank Boundary Enhancement	2	2	0
20128		Memorial Park Heritage Lottery Project	0	(3)	(3)
Total		Parks & Open Spaces	377	368	(9)
PLANNED ASSET IMPROVEMENTS					
20070		Replacement Boilers	3	3	0
20171		Fences	11	11	0
20145		Walls around Parks & Open Spaces	2	2	0
Total		Planned Asset Improvements	16	16	0
UK SHARED PROSPERITY FUND					
20207		Improve Town Centre Car Parks / Planting	197	197	0
Total		UK Shared Prosperity Fund	197	197	0
VEHICLES & EQUIPMENT					
20224		Food Waste Collection / Food Caddies	192	192	0
20269		Ride on Mower	7	7	0
20254		Tipper PN13 FEH	4	4	0
20272		Vehicle Trailer CVMU	4	3	(0)
Total		Vehicles & Equipment	206	206	(0)
TOTAL CAPITAL BUDGET 2025/26			19,919	19,904	(15)

Agenda Item 10.

REPORT TO:		Cabinet	
DATE:		24 June 2026	
PORTFOLIO:		Councillor Stephen Button (Resources Overview & Scrutiny Committee); Councillor Stewart Eaves (Communities and Wellbeing Overview & Scrutiny Committee); Councillor Clare Yates (Special Overview & Scrutiny Committee)	
REPORT AUTHOR:		Susan Gardner (Policy & Scrutiny Officer)	
TITLE OF REPORT:		Overview & Scrutiny Work Programmes 2026-27	
EXEMPT REPORT (Local Government Act 1972, Schedule 12A)	Options	Not applicable	
KEY DECISION:	Options	If yes, date of publication:	No

1. Purpose of Report

- 1.1 This report requests that Cabinet give consideration to and provide comments on the work programmes for Overview and Scrutiny for 2026/27.

2. Recommendations

- 2.1 That Cabinet considers the attached Work Programmes for the Overview and Scrutiny Committees for 2026/27 and provide comments, which will be reported back to the Committees.

3. Reasons for Recommendations and Background

- 3.1 At the beginning of each municipal year, the Council's Overview and Scrutiny Committees each agree a work programme for the year.
- 3.2 The process for agreeing the work programme is set out in Overview and Scrutiny procedure rule C6(a) as follows;

“The chair and vice chair of each overview and scrutiny committee will meet with the Cabinet within four weeks of each Annual Meeting to discuss the Cabinet’s policy priorities for the coming year. The chairs and vice chairs will propose a draft work

programme for their committee within two weeks of that meeting. The draft work programmes will be submitted to the next following meeting of the Cabinet for comment and the draft work programme for each overview and scrutiny committee will then be submitted to the next following meeting of that committee (together with any comments or recommendations from the Cabinet) for approval.”

- 3.3 Any comments received from Cabinet will be considered at the next meetings of the Committees.
- 3.4 The work programmes have been developed following consideration of the Council’s guide for selecting items for scrutiny and consultation including:
- Emails to all Councillors
 - Suggestions sought from all service managers
 - Social media coverage for public suggestions
 - Informal meeting with the Chairs and Vice-Chairs of the Scrutiny Committees
- 3.5 There were 40 suggested items received for consideration for Scrutiny from Service Heads, Councillors and members of the public. Items of a similar nature have been merged. These items were discussed in depth between the Scrutiny Chairs and Vice-Chairs before producing the work programmes. It should be noted that there were too many suggested items to be included in the work programmes and therefore, some items had to be rejected on this basis.
- 3.6 Several items, including statutory items and previously agreed standing items (as listed at the end of the appended Work Programmes) have been included in the work programme.
- 3.8 Items which were not deemed suitable for Scrutiny have not been included in the programmes.
- 3.9 We have sought to provisionally allocate items to specific meetings. These may be subject to change during the year.
- 3.10 As in previous years, additional items can be added to the work programmes as the year progresses following scrutiny procedure rules.
- 3.11 The three Overview and Scrutiny Work Programmes can be seen in Appendix 1.
- 3.12 All suggested items (including those rejected and reasons for rejection) can be seen in Appendix 2.

4. Alternative Options considered and Reasons for Rejection

4.1 **Not applicable to this report**

5. Consultations

5.1 All Councillors and service heads were given the opportunity to contribute to the Overview and Scrutiny Work Programme.

5.2 Members of the public were invited to suggest items.

6. Implications

Financial implications (including any future financial commitments for the Council)	None arising from this report
Legal and human rights implications	Not applicable
Assessment of risk	Not applicable
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	Not applicable

7. Local Government (Access to Information) Act 1985: List of Background Papers

7.1 Hyndburn Borough Council Constitution (Part 4, C) - [Hyndburn Borough Council \(hyndburnbc.gov.uk\)](http://hyndburnbc.gov.uk)

8. Freedom of Information

8.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.

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Appendix 1 – Overview and Scrutiny Work Programmes 2026/27

Resources Overview and Scrutiny Committee Work Programme 2026-27			
Date (4pm start unless otherwise stated)	Item	Reason	Requested Attendance
29th July 2026	Work Programme	To approve the 2026-27 Work Programme	Susan Gardner, Scrutiny and Policy Officer
	Corporate Strategy	To review progress made of the Corporate Strategy	Stuart Sambrook, Policy Manager
	Nominations of Co-optees	To consider the appointment of Co-optees to the Committee.	Susan Gardner, Scrutiny and Policy Officer
	Skips Days	To monitor cost effectiveness of Skip Days	Mick Coyne, Waste Services Manager
11th November 2026	Budget Monitoring	To inform members of the financial spending of the Council up to current time and the financial forecast outturn position for the Accounting Year 2024/25.	Martin Dyson, Executive Director, Resources
	Cabinet Action Fund	To consider usage of the Cabinet Action Fund.	Martin Dyson, Executive Director, Resources
	Hyndburn Leisure Review	To provide the annual Hyndburn Leisure Review, including an update on Mercer Hall, Great Harwood.	Lyndsey Sims, CEO Hyndburn Leisure Trust
9th December 2026	Local Government Review Update	To update Members on progression with the Local Government Review.	Dave Welsby/S. Sambrook

	Food Waste Collections	To update Members on the newly established food waste collections.	Craig Haraben, Head of Environmental Services
22nd February 2027	Prudential Indicators and Treasury Management Medium Term Financial Strategy General Fund Revenue Budget Capital Programme	Statutory duty to review the budget	Martin Dyson, Executive Director – Resources Leader of the Council, Deputy Leader of the Council & Leader of the Opposition
3rd March 2027	Environmental and Sustainability Issues	To review how resource implications affect progress with the environment and sustainability.	Policy Team
	Review of the Borough's Sports Pitches	To review fees and usage (value for money) of the Borough's sport's pitches.	Craig Haraben/L. Sims
Notes			

Communities and Wellbeing Overview and Scrutiny Committee Work Programme 2026-27			
Date (4pm Unless Otherwise stated)	Item	Reason	Requested Attendance
30th July 2026	Work Programme	To approve the 2026-27 Work Programme	Susan Gardner, Scrutiny and Policy Officer
	Nominations of Co-optees	To consider the appointment of Co-optees to the Committee.	Susan Gardner, Scrutiny and Policy Officer

	Dog Warden Service Update	To provide an update on the Council's Dog Warden service.	Craig Haraben, Head of Environmental Services
12th October 2026	Citizens Advice PAIRS (Parent and Infant Relationship Service) Hyndburn Family Hub	To consider annual Council financial support. To inform Members of the newly established service to Hyndburn and to decide how the Council can provide support. To inform Members of the services of the Hyndburn Family Hub.	CEO Citizens Advice Representative of PAIRS Representative of Hyndburn Family Hub
30th November 2026	Crime and Disorder and the Community Safety Partnership NEET (18-24 year olds not in employment, education or training)	To update Members on the work carried out by the Community Safety Partnership in the Borough and focus on issues of community cohesion. To consider the impact of NEET on residents of Hyndburn and how to provide support.	The Community Safety Manager Representative of Community Solutions/Job Centre
8th March 2027	Pride in Place Funding review (Neighbourhood Board) Youth Provision in the Borough Hyndburn Children's Services	To provide a brief progress report on the Pride in Place Funding. To update Members on the provision and adequacy of youth service in the Borough. To receive an update from Hyndburn Children's Services and its impact on the Borough.	Mark Hoyle, Head of Regeneration and Housing Representative from LCC Representative from LCC
Notes			

Special Overview and Scrutiny Committee Work Programme 2026-27

Dates (4pm unless otherwise stated)	Item	Reason	Requested Attendance
4th August 2026	Work Programme	To approve the 2026-27 Work Programme	Susan Gardner, Scrutiny and Policy Officer
	Co-optee Report	To consider the appointment of Co-optees to the Committee.	Susan Gardner, Scrutiny & Policy Officer
	Huncoat Garden Village Project	To provide a general progress report on the Huncoat Garden Village Project.	Mark Hoyle, Head of Housing & Regeneration
14th October 2026	Levelling Up Fund Progress Report	To provide Members with an update on progress with the Levelling Up Fund project.	Steve Riley, Executive Director, Environment
	Local Plan Update	To provide an update on the Local Plan.	Adam Birkett, Head of Planning & Transportation
18th November 2026	Hyndburn Leisure – Community Events	To consider provision and attendance at community events in Hyndburn and consider if additional promotion is required.	Lyndsey Sims, CEO Hyndburn Leisure Trust.
	Dome Update	To provide a general update on progress with the Dome.	Kirsten Burnett
24th March 2027	Levelling Up Fund Progress Report	To provide a progress report towards the completion or after the completion of the Levelling Up Fund project.	Steve Riley, Executive Director, Environment.

	Market Hall Update	To consider the level of success of the re-opening of the Market Hall.	Paul Fox/Kirsten Burnett
Notes			

The following are standing items (Including Statutory items* and previously agreed standing items)

Crime and Disorder (Community Safety)* – Communities and Wellbeing

Budget Scrutiny* - Resources

Budget Monitoring (1-2 times per year) - Resources

Hyndburn Leisure Annual Report – Resources

Town Centre Levelling Up Project Progress (On agenda for alternate meetings) – Special
Citizens Advice

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Appendix 2 – All items suggested for the Overview and Scrutiny Work Programmes 2026/27

Scrutiny Topic	Suggested by	Reason for Suggestion	Scrutiny Officer Notes	Accepted / Rejected (If rejected include reason why)	Suggested Committee to review (If approved)
Corporate Strategy	Stuart Sambrook (Policy Manager)	To review progress made on the Council's Corporate Strategy		Accepted	Resources
Food Waste Collection Update	Craig Haraben (Head of Environmental Services)	To provide an update on the food waste collection service implemented April 2026.		Accepted	Resources
Recycling	Cllr S. Smithson	To review recycling rates and how we can improve (Information on food waste collection compared to other Council and other recycling)		Repeated – Food Waste item accepted.	Resources
Skip Days	Cllr S. Smithson	Review of service – cost and value for money.		Accepted	Resources
Flytipping and Litter	Cllr S. Smithson	Enforcement action, cost to the Council to collect this.		Rejected – item previously reviewed in 2025-26	Resources
Derelict Buildings	Cllr S. Smithson	Review the number of derelict/empty buildings, any enforcement action and plans to reduce.		Rejected – item previously reviewed in 2023-24	Resources
HMOs	Cllr S. Smithson	To review the current numbers of HMOs and the impact of HMOs in the borough.		Rejected – item previously reviewed in 2024-25 & 2025-26	Resources
Cabinet Action Fund	Cllr S. Smithson	Review of organisations given money and what benefits this money has given, review of the process and how members come to decisions.		Accepted	Resources
Grass Cutting	Cllr S. Smithson	Review of the service		Rejected – excessive number of items for the work programmes.	Resources
Environmental Protection	Cllr S. Smithson	Review of the service (dirty backyards, enforcement action, burning in Hyndburn)		Rejected – excessive number of items for the work programmes.	Resources

Planning Enforcement	Cllr S. Smithson	Review of the service.		Rejected -reviewed in 2025-26	Resources
Bulky Waste Collection and POPS collections	Cllr S. Smithson	Review of the service.		Rejected – excessive number of items for the work programmes	Resources
Sports Pitch Fees	Cllr S. Smithson	Review of cost and uptake.		Accepted	Resources
Pest Control	Cllr S. Smithson	Review of the service.		Rejected – reviewed 2023-24	Resources
Food Hygiene	Cllr S. Smithson	Review of service and how many businesses are compliant and how can we improve.		Rejected – excessive number of items for the work programmes	Resources
Parks and Open Spaces	Cllr S. Smithson	Review of the service, maintenance costs and green flags.		Rejected – excessive number of items for the work programmes	Resources
Hyndburn Leisure Trust Update	Cllr C. Yates	To provide an update on Mercer Hall, Great Harwood, now that the first phase of repurposing has been completed and the facility has re-opened.		Accepted – standing item	Resources
Youth Provision	Cllr S. Eaves	To provide an update on provision of youth service in the Borough.		Accepted	Communities & Wellbeing
Youth Initiatives	Cllr S. Fazal	Funding for youth initiatives to help young people have access to high quality, character building, activities that will keep them occupied in positive activity, reduce anti-social behaviour and build community cohesion.		Repeated – under Youth Provision item	Communities & Wellbeing
Review of Hyndburn Pension Scheme	Cllr S. Fazal	Due to issues relating to the Israel/Gaza war, should HBC be insisting that its pension contributions to the LCC Scheme be divested from any companies linked to the Israel Government or those working in or		Rejected – excessive number of items for work programmes	Resources

		selling goods from the occupied Palestinian territories.			
Market Hall – Resource Implications	Cllr S. Button	Resource implications around the completion of, opening phase of the Market Hall.		Accepted	Special
Town Centre – Resources Implication	Cllr S. Button	Resources implications in respect of Town Centre regeneration.		Rejected – excessive number of items for the work programmes	Resources
Digital Transformation (including AI)	Cllr S. Button	To review digital transformation in the Council and the use of AI in improving service efficiency.		Rejected – excessive number of items for the work programmes	Resources
Local Government Review (LGR)	Cllr S. Button	Consideration of Local Government Review in respect of implications around the Borough’s key assets or services.		Accepted	Resources
Pension Provision	Cllr S. Button	To consider the rising resource implications of pension provision on the Council’s finances and to assess the risks and considerations for LGR.		Rejected – excessive number of items for work programmes	Resources
Environmental and Sustainability Issues	Cllr S. Button	To review how resource implications affect progress with the environment and sustainability.			Resources
Onward Homes	Cllr S. Smithson	Review of Social Housing Services		Rejected – excessive number of items for the work programmes	Communities & Wellbeing
Dog Warden	Cllr S. Smithson	Update on the service and enforcement.		Accepted	Resources
Parent and Infant Relationship Service (PAIRS)	Cllr Yates	This is a new service to Hyndburn, commissioned by the ICB. PAIRS is already established in the unitary authorities of Blackpool and Blackburn with Darwen, but Hyndburn are lucky to be chosen as the first site in Lancashire. It would be good for the Council to be aware of the important work they do and offer any support they could.		Accepted	Communities and Wellbeing

Community Tensions	Cllr S. Fazal	Issues around community tensions arising from the anti-muslim narrative and how that is driving community tensions and a rise in the number of Islamophobic incidents. What can the Council do to counter the narrative and bring communities together.		Repeated – item would come under Community Safety Partnership (a standing item)	Communities and Wellbeing
Local Plan Update	Cllr S. Button	Review of the Local Plan (the Local Plan is due to be presented around the 16 th July at Full Council)		Accepted	Special
Regenerating Accrington Town Centre as a safe and welcoming place.	Cllr S. Fazal	How can regeneration of the town centre contribute to making Accrington town centre a place where everyone feels safe and welcome. What role does this have for supporting the drive to get young people involved in regeneration and positive activity?		Repeated – item could be included under the standing item Levelling Up Progress report	Special
Review events	Cllr S. Smithson	Cost and value for money and the benefits they bring to Hyndburn.		Accepted	Special
Devolution	Public	When Hyndburn becomes part of a larger Council how will decisions be made about the amount of money spent on each area? How will expenditure be approved? Will expenditure for individual areas be identified and reported? How will the total amount held in reserves be decided? Will there one main administration centre for the larger council? If so, how will its location be decided? How will Hyndburn Leisure & Community Centres be affected by the creation of a larger Council?		Repeated – item can be included under Local Government Review	Resources

		<p>How will the location of funding by central government be allocated? Will residents be kept informed about the process of changing to a larger council? What will happen to any reserves held by an individual council for planned projects: How will FOI requests for information about individual areas be answered? Will each area keep their own records which will then be incorporated into a larger report? How will FOI requests for information about individual areas be answered? Will each area keep their own records which will then be incorporated into a larger report? How will the Councillors who make up the new larger Council be decided: Do all Councils use the same accounting software now? If not, does that mean extra spending on software for some Councils? Will Utility contracts and supplier contracts have to be renegotiated for the new larger Council? As an Officer of Great Harwood RBL, I am involved in inviting local Councillors to our events, will this change going forward if no Councillor from my local area be elected to the new Council? How will council tax be calculated? Hyndburn Council currently use employment agencies for various reasons one being the salaries they are allowed to offer are not</p>			
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		<p>comparative with other industries under the new Council, will there be any change to the level of salaries able to be offered to offset the use of agency staff.</p> <p>Will Devolution effect jobs within each existing Council?</p>			
High Street Accelerator fund spending	Public	<p>How was all the funding spent both on the High Street and the Greening Project?</p> <p>Were the people on the Accelerator Panel kept up to date with fund spending, by issuing regular financial reports?</p> <p>Were the panel advised about any consultancy fees which were being paid from the Accelerator funding?</p> <p>If any spend attracted recoverable VAT, was the full cost deducted from the Accelerator Fund ?</p> <p>Were all decisions discussed between and agreed by all the panel?</p>		Rejected – excessive items for the work programmes	Resources
Freedom of Information Requests	Public	<p>How are FOI requests processed?</p> <p>How many FOI'S have been requested over the last 2 years?</p> <p>What are the main topics of FOI' S over the last 2 years?</p> <p>What is the % of late replies for FOI'S for the last 2 years?</p>		Rejected – excessive items for the work programmes	Resources
Leases for Council Owned Buildings	Public	<p>How are the maintenance responsibilities split between the Council and the leaseholder?</p> <p>Please supply facts and figures relating to the building leased by the Council.</p>		Rejected – excessive items for the work programmes	Resources

		What are the lease charges per building based on ?			
Hyndburn Family Hub	Cllr S. Eaves	To inform Members of the services of the Hyndburn Family Hub		Accepted	Communities and Wellbeing
Hyndburn Children's Services	Cllr S. Eaves	To receive an update from Hyndburn Children's Services and its impact on the Borough.		Accepted	Communities and Wellbeing
NEET (18-24 year olds not in employment, education and training)	Officer	To consider the impact of NEET on residents of Hyndburn and how to provide support.		Accepted	Communities and Wellbeing.

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